

CLOSING INSTRUCTIONS

IMPORTANT NOTICE: "RECORD ONLY UPON RECEIPT OF FUNDS AND VERBAL AUTHORIZATION OF INSURANCE COMPANY ESCROW, PROVIDING YOU CAN COMPLY WITH OUR INSTRUCTIONS AS WELL AS THE INSTRUCTIONS OF THE LENDER."

TODAYS DATE:

TO:

ORDER NO:

ESCROW NO:

GIVE CREDIT TO:

PLEASE RECORD THE ABOVE ORDER ON:

I enclosed/you have the following:

STATEMENT OF INFORMATION: Buyer Seller

COPY OF LENDER INSTRUCTIONS: PRELIMINARY CHANGE OF OWNERSHIP:

GRANT DEED: QUITCLAIM DEED: DEED OF TRUST:

OTHER:

RECONVEYANCE TO FOLLOW FOR ITEM(S)

PLEASE AFFIX DOCUMENTARY TRANSFER TAX OF \$:

PLEASE ISSUE YOUR POLICY OF TITLE INSURANCE AS FOLLOWS

:
OWNERS FOR: JOINT PROTECTION FOR:

ALTA LOAN FOR: BINDER FOR:

PLEASE ATTACH ENDORSEMENTS:

VEST TITLE IN AS PER GRANT DEED ENCLOSED (IF APPLICABLE)

SHOW:

TAXES: PAY ANY DELINQUENT OR SUPPLEMENTAL

ITEMS: OF TITLE REPORT DATED:

CONFIRM RECORDING WITH:

COMPANY: